

South Church Team Ministries/Advisory Committees Descriptions

Church Council:

Comprised of a representation of Church members and staff as well as **two to four members** of the Church elected “at-large,” the Church Council provides long-range planning and overall governance of the Church. The Church Council meets regularly throughout the year, at least once a quarter.

The Human Resources Advisory Committee:

Provides oversight of the employment policies and procedures of the Church, so that Church employees may work to the full extent of their gifts. This committee ensures that the Church’s employment practices embody the Gospels in ministry and policy, are consistent with applicable laws, and engage employees in a professional, fair and constructive manner. **Four to five members or friends** of the Church community join the Vice President and Senior Minister to do the work of this committee. Meeting dates vary.

The Finance Advisory Committee:

Ensures proper financial stewardship of the Church’s resources to best support the Church’s overall mission. The Finance Committee advises and reports to the Church Council, provides advice and support to the Treasurer, and recommends Church financial policy. **Four to five members or friends** of the Church community work with the Treasurer and Financial Administrator. Meeting dates vary.

Adult Faith Enrichment

Team creates and coordinates spiritual educational opportunities for adults and fosters adult faith formation in the Church community. Meeting schedule varies.

Auditing:

Examines the annual financial reports, accounts and processes of the Church, including the Pre-School, and reports its findings and recommendations to the Church Council and the Finance Advisory Committee. Team provides a copy of its report for publishing in the annual report of the Church. Meeting schedule varies.

Christian Service:

Serves as a caring ministry to friends and members of the Church, which may include providing rides, arranging meals or sending appropriate notes for those who are sick, grieving or recovering, and arranging for memorial service receptions. Meets the second Tuesday of the month.

Church School

Team recruits and supports Sunday Church School teachers and evaluates curriculum for children.

Deacons:

Share the responsibility for the worship and spiritual life of the Congregation with the Ministers and assist the Ministers in the administration of the sacraments of the church. Deacons meet with the Music Team Ministry for planning and evaluation and serve as a forum for new ideas and directions for the church’s worship and spiritual ministry, staying attuned to the will of the Congregation. Three year terms. Meet the second Tuesday of the month.

Delegates

Represent the Church at meetings of the Hartford East Association and the Connecticut Conference. Meeting schedule varies.

Discipleship Education for Children and Youth

Working collaboratively with Associate Minister and Director of Discipleship Education, team provides overarching planning and oversight of programs for children and youth. Provide training, resources, support for volunteers working with children and youth.

Endowment:

Solicits planned gifts and recommends to the Church Council allocation of funds in accordance with the Endowment Policy. Meeting schedule varies.

Investment:

Manages, directly or through professionals engaged, the investment of any endowment, legacy, trust or other invested funds of the Church. Meetings scheduled as needed.

Membership:

Explores opportunities for growth of the Church's membership and offers membership exploration programs to people considering membership. Team provides hospitality to new members, which may include arranging sponsors and a special welcome. Meeting schedule varies.

Missions:

Team identifies, evaluates and allocates money from the church's annual budget designated for outreach to partners aligned with the Church's mission in order to make a positive difference in the lives of the recipients. Team communicates and administers special collections for outreach projects and informs the Church community about the mission work of the UCC and other local and worldwide missions. Meets on the first Tuesday of the month.

Music:

The team supports the Director of Music in providing music programs that enhance the worship services of the Congregation, including senior and children's choirs, and individual adult, youth and children musical participation. As part of providing for meaningful and effective worship services, the team meets with Deacons for planning and evaluation. Meeting schedule varies.

Nominating:

Reaches out to the Church Council, Advisory Committees and Team Ministries each year to discuss needs, upcoming vacancies and proposed Chairs. Team prepares a slate of nominations for Officers of the Church, the Church Council, Advisory Committees and Team Ministries to be elected at the Annual Meeting of the Church and recommends to the Church Council individuals to fill positions vacated mid-year if requested by the Church Council, an Advisory Committee or the Team Ministry Chair. Meets as needed from August to December.

South Church Preschool:

Develops and implements short-term and long-term goals for the Preschool in collaboration with the Preschool director. Team reviews and oversees the budget, staffing, salaries, and staff performance evaluations of the Preschool and prepares and submits a budget for approval by the Church Council. Usually meets on the third Monday, but schedule may vary.

Social Action:

Explores issues of social justice that warrant the attention and concern of the Church community. Team offers educational programs to inform the Church community about justice issues and offers opportunities for local and world wide Christian witness and action. Meets the first Tuesday of the month.

Stewardship:

Educates the Church in a theology of stewardship and plans, directs and executes the annual pledge solicitation from members and friends of the Church. Team coordinates with the Church Council and Finance Advisory Committee on the annual budget. Meets the third Tuesday of the month – more frequently in September/ October.

Trustees:

Serve as good stewards of the physical plant and property of the Church and consider how decisions made for the Church's physical plant and property impact the life of our neighbors so that the Church is viewed as welcoming to the local community. Team of 12 members coordinates with the Deacons on the physical presentation of the Church for worship and ensures adequate insurance coverage for the buildings, grounds and other tangible assets of the Church. Three-year terms. Meets the second Tuesday of the month.

Youth Mission Support

Team supports youth mission program, including fund raising and planning and coordinates with youth on outreach programs.